

BCH COMMON FORMAT**Biosafety Capacity-Building Project¹**

General information

- | | |
|---|--|
| 1. Title of capacity-building activity ² : | <Text entry> |
| 2. Relevant documents or links ³ : | <Web address (URL and website name or description) or attachment> |
| 3. Government or agency implementing the activity or providing support ⁴ : | <Competent National Authority common format ⁵ > |
| <i>or</i> | |
| 4. Lead organization | <Choose from list: organizations ⁷ > <i>or</i> <Biosafety |

¹ Biosafety Capacity-Building projects are aimed at building capacity for biosafety (i.e. minimize the environmental and health risks of living modified organisms), or at least have a component on promoting biosafety, rather than capacity building for biotechnology per se. Projects are typically implemented over a period of time (preferably over six months) and include several activities over a period of time. Detailed descriptions of the project and other relevant information (e.g. project progress reports), where available, should be provided as a separate attachments (either in Word or PDF formats) and/or a web-link should be provided. *Note: One-off activities (e.g. organization of a workshop or a study tour) should be included in the capacity-building opportunities database.*

² Please provide the specific title of the activity, as you would like it to appear in the record.

³ Please provide website addresses containing relevant information, or attach one or more relevant documents that will be stored in the database for users to download. Relevant information might include a detailed course outline, the relationship of the course to a broader academic programme, etc.

⁴ *Optional.* If the project is associated with a national government initiative, or competent national authority, please provide details in this field. Alternatively, please complete the “lead organization” field for non-government activities.

⁵ Please provide a BCH record number for previously registered information, or complete the Competent National Authority common format, available under the “National Contacts” heading at:

<http://bch.biodiv.org/Doc/CommonFormats/CompetentAuthority.doc>

implementing the activity or providing support ⁶ :	Organization common format ⁸ >
5. Other institutions implementing the activity or providing support ⁹ :	<Choose from list: organizations ¹⁰ > or <Biosafety Organization common format ¹¹ >
6. Type of implementing agency(ies) ¹² :	<input type="checkbox"/> Academic or research institute <input type="checkbox"/> Government agency <input type="checkbox"/> Intergovernmental organization <input type="checkbox"/> Multilateral or bilateral donor agency <input type="checkbox"/> Non-Governmental Organization <input type="checkbox"/> Private sector (business and industry) <input type="checkbox"/> Regional economic integration organization <input type="checkbox"/> Regional or international network <input type="checkbox"/> UN and other specialized agency <input type="checkbox"/> Other (please specify) _____
7. Any other collaborating organizations, if applicable ¹³ :	<Text entry>

⁶ Specify the name of the organization(s) leading the management and implementation of the project. Other collaborations may be indicated later.

⁷ The List of Organizations includes all Organizations registered with the Directory of Biosafety Organizations at <http://bch.biodiv.org/resources/organizations.shtml>

⁸ Please provide a BCH record number for previously registered information, or complete the Biosafety Organization common format, available under the "Information-sharing" heading at <http://bch.biodiv.org/resources/commonformats.shtml>

⁹ Please specify any other institutions that are involved in implementing the activity, or providing support for it.

¹⁰ The List of Organizations includes all Organizations registered with the Directory of Biosafety Organizations at <http://bch.biodiv.org/resources/organizations.shtml>

¹¹ Please provide a BCH record number for previously registered information, or complete the Biosafety Organization common format, available under the "Information-sharing" heading at <http://bch.biodiv.org/resources/commonformats.shtml>

¹² Indicate the type of organization(s) that initiated and is/was mainly responsible for implementation of the project (i.e. "owners" of the project). Select multiple options if appropriate.

¹³ Please list any other collaborating agencies, such as local participating government institutions and private organizations.

Contact information	
8. Contact details ¹⁴ :	<Contact details common format ¹⁵ >
Project description	
9. Brief description of the activity ¹⁶ :	<Text entry>
10. Status ¹⁷ :	<input type="checkbox"/> Completed <input type="checkbox"/> On-going <input type="checkbox"/> Planned
11. Full project document or original proposal:	<Web address (URL and website name or description) or attachment>
Period of availability	
12. Start date:	<YYYY-MM-DD>
13. End date:	<YYYY-MM-DD>
Beneficiaries	
14. Main target group(s) /beneficiaries ¹⁸ :	<Text entry>
15. Regions where implemented ¹⁹ :	<input type="checkbox"/> Global <input type="checkbox"/> Africa <input type="checkbox"/> Asia and the Pacific <input type="checkbox"/> Central and Eastern Europe

¹⁴ Please provide the name and position of a contact person who will be responsible for updating information about the project and can respond to requests for further information about the project.

¹⁵ Please complete the Contact Details common format, available under the “Core Forms” heading at <http://bch.biodiv.org/resources/commonformats.shtml>

¹⁶ Provide a brief background about the project, including for example: how and why the project was initiated, previous phases of the project, identified capacity needs being addressed by the project, the approaches used, and the level and nature of collaboration with other initiatives (up to 300 words).

¹⁷ Completed projects will be included in the “lessons learned” database. On-going and planned projects will appear in the projects database.

¹⁸ Specify the main target group/audience and beneficiaries of the project

¹⁹ Indicate the region(s) where the project is implemented, in accordance with the regional groupings defined under the CBD

	<input type="checkbox"/> European Union member states <input type="checkbox"/> Latin America and the Caribbean <input type="checkbox"/> Small Island Developing States <input type="checkbox"/> Western Europe and Others <input type="checkbox"/> Other (please specify) _____
16. Countries where implemented:	<Controlled vocabulary: countries ²⁰ >
Project goals	
17. Goals ²¹ :	<Text entry>
18. Objectives ²² :	<Text entry>
Activities	
19. Main Capacity Building Areas/Elements ²³ :	<input type="checkbox"/> A. Institutional capacity building (including national regulatory frameworks) <ul style="list-style-type: none"> <input type="checkbox"/> (i) Legislative and regulatory framework <input type="checkbox"/> (ii) Administrative framework <input type="checkbox"/> (iii) Technical, scientific and telecommunications infrastructures <input type="checkbox"/> (iv) Funding and resource management <input type="checkbox"/> (v) Mechanisms for follow-up, monitoring and assessment <input type="checkbox"/> B. Human-resources development and training <input type="checkbox"/> C. Risk assessment and other scientific and technical expertise <input type="checkbox"/> D. Risk management <input type="checkbox"/> E. Public awareness, education and participation <input type="checkbox"/> F. Information exchange & data management (including

²⁰ The BCH Controlled Vocabulary for Countries is available at:
<http://bch.biodiv.org/thesaurus/domain.aspx?domainid=1>

²¹ State the overall goal of the project

²² Outline the main objectives of the project

²³ This information is provided to aid in keyword searching of the record. Please indicate the main element(s) of the Capacity-Building Action Plan to which the project is contributing. You may also state the specific activities undertaken under each of the broad capacity building areas, as concisely as possible. For activities with specific detailed information and outputs (e.g. workshop reports, publications, etc), provide a specific web page or other contact, against the activity, where further details could be accessed; e.g. "A workshop on risk assessment for key government research scientists" was held from 11-12 October 2000 in Lima, Peru (see the workshop report at: <http://www.biodiv.org/workshop2>).

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- the Biosafety Clearing-House)
- G. Scientific, technical and institutional collaboration
 - H. Technology transfer
 - I. Identification of LMOs
 - J. Socioeconomic considerations
 - K. Implementation of the documentation requirements under Article 18.2 of the Protocol
 - L. Handling of confidential information
 - M. Measures to address unintentional and/or illegal transboundary movements of living modified organisms
 - N. Scientific biosafety research related to living modified organisms
 - O. The taking into account of risks to human health
 - Other (please specify): _____
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20. National level activities²⁴: <Text entry>

21. Regional and sub-regional level activities²⁵: <Text entry>

22. International level activities²⁶: <Text entry>

Funding:

23. Source of funding²⁷:
- Bilateral
 - GEF (Global Environment Facility)
 - Government budget
 - Multilateral
 - NGO (Non-government organization)
-

²⁴ If applicable, please list the specific activities undertaken at national level according to the following categories: Development of national biosafety frameworks; Institutional strengthening; Human resources development; Risk assessment; Risk management; Public awareness, education and participation; Scientific, technical and institutional collaboration; Technology transfer and transfer of know-how; Identification of LMOs and LMO-FFPs; and Information exchange & data management

²⁵ If applicable, please list the specific activities undertaken at the regional and sub-regional levels according to the following categories: Regional collaborative initiatives; Advisory mechanisms; Centres of excellence and training; Regional websites and databases; Coordination; and Harmonization of regulatory frameworks.

²⁶ If applicable, please list the specific activities undertaken at the international level according to the following categories: International guidance; Strengthening of North-South and South-South Cooperation; and Publications.

²⁷ Please indicate the source of funding.

	<input type="checkbox"/> Private sector <input type="checkbox"/> Other (please specify) _____
24. Budget ²⁸ :	<Text entry>
Outcomes and lessons learned	
25. Main outcomes ²⁹ :	<Text entry>
26. Lessons learned:	<Text entry>
27. Progress reports, workshop reports, case study reports and final project reports:	<Web address (URL and website name or description) or attachment>
Additional information	
28. Any other relevant information ³⁰ :	<Text entry>
29. Notes ³¹ :	<Text entry>

²⁸ Please provide the name of the specific agency / donor providing funding for the project. If possible, indicate the total project funding and the amount from each funding agency in USD\$.

²⁹ Specify, in an outline form, the main specific outcomes/results/achievements of the project as well as the lessons learned. Provide any available details (e.g. project reports) as separate files or provide a web-link

³⁰ Please use this field to provide any other relevant information that may not have been addressed elsewhere. For example, context or unique circumstances under which the projects operates.

³¹ The notes field is for your personal use only: you can see it when you edit the record, but it is not visible to others when the record is viewed through search pages.

Name of person authorizing publication:

Signature:

Date:

Please return to:

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